

Right To Information

The Right to Information Act, 2005 (**RTI Act-2005**) has been enacted by the Parliament and has come into force from **15 June, 2005**. The Act provides the right to information for citizens to secure access to information under the control of public authorities that promotes transparency and accountability in the working of every public authority. All Universities and Colleges established by law made by the Parliament or by State Legislature or by the notification of appropriate Government authority or controlled or substantially financed directly or indirectly by funds provided by the Government shall come within the purview of Public Authority under this Act. As per NCTE and UGC guidelines **West Guwahati College of Education, Guwahati** implements the **Right to Information Act, 2005**.

Application Procedure:

The application may be type-written or neatly hand-written wherein mention atop **“Application under RTI Act 2005.”**

The application may preferably be written through an e-mail & is accepted as a mode as per law and there is no such prescribed proforma for application.

Applications will not be discarded on the ground that they were not in the prescribed proforma.

The application should be written in English or Assamese & be in a simple and easy language.

Application is simply addressed to the **“Public Information Officer”** (Don't mention the name)

Mention your question direct-point wise, avoid asking vague questions.

Avoid using too technical terms or legal terminology.

Attach Government RTI Fee in the form of IPO/DD etc., as applicable with the RTI Application.

At the end of the application make a declaration that you are an Indian citizen.

Name of Public Information Officer (SPIO)	Designation	Contact Number	E-mail id
Debabrat Nath	Multi Tasking Assistant	9395449711	mainadebo@gmail.com

Name of Appellate Authority	Designation	Contact Number	E-mail id
Dr. Gitanjali Choudhury	Principal	9957179148	wgcebed3@gmail.com

Sl. No.	Description	View / Download
01	Statutory Declaration	LINK 1 / LINK 2
02	Download the RTI Act, 2005	LINK 1 / LINK 2